



HOW TO ACTIVATE YOUR HANDSHAKE ACCOUNT

01

Claim your account

1. Go to <https://thiel.joinhandshake.com/edu>
2. Click the blue button Sign up in the upper-right corner of the page.
3. Enter your .edu email address, then click the blue button Next.
4. If your school has created an account for you, your account will be displayed on the screen for you to claim. Click the blue button Get Started.

02

Account Confirmation & Single Sign On

1. After claiming account, an email is sent to your inbox to verify the account. Click the link Confirm My Account within the email to confirm your account, and be directed back to Handshake where you're prompted to Setup Single Sign On
2. Click Setup Single Sign On
 - a. A code will be emailed to your Thiel email
3. Enter code into prompt on Handshake (This will setup single sign on)

03

Confirm details

Once logged in, you'll be required to confirm a few details about your education plans. We allow students to decide how they'd like to share their information on Handshake. If you plan to keep this information private, or share it on Handshake, the decision is entirely up to the student and it can easily be changed at any time.

- Education Level
- Expected Graduation Date

04

Choose profile visibility

3 Options: Community, Employers, Private
Note: when you click that you want employers to be able to find and view your profile, you're consenting to the section of our terms of service and claiming your own account. By doing so, you take ownership of the FERPA data and choose to share it. That information is no longer protected by your school's FERPA responsibility and is now owned by you.

05

Fill out account info

- Pronouns
- Demographic Information
 - Race & Ethnicity
 - Gender
- Etc.

06

Choose employment preferences

Answer a few short questions for the opportunity to view relevant job opportunities!

- What are you looking for? (Job type)
- Location wanting to work
- Industries you want to work in
- Company Qualities
- Skills
- Relevant courses taken
- Etc.



THIEL
Career Development Center

