



PHISHING: DON'T GET REELED IN!

Phishing is when hackers send bad emails in order to steal your personal details (e.g. your laptop password).

Watch out for these common email phishing tells and don't get caught out:

- Forceful/faked urgency to get you to respond before you think
- Offer a prize or reward to tempt you to click on a link
- Ask you to provide your password or other confidential data for security purposes
- Website addresses that are similar to, but not the same as the real thing, e.g.
- Use "masked" links that look like a trusted website address but take you somewhere else when you click on it
- Top tip — hovering over the link should display the actual address
- Emails that appear to come from a senior employee at your organization
- Poor spelling and/or unusual grammar

www.g00gle.com vs www.google.com

[www.twiter.com](http://www.twi<u>ter</u>.com) vs www.twitter.com

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ROLL OUT THE PASSWORD RED CARPET

Your password is your first line of defense against hackers.
So make sure it gets the attention it deserves.

GOOD PASSWORDS

Are at least 14 characters long

Are a phrase not a single word
e.g. "I lØve my P4sswØrd!"

Contain both upper and
lower case characters
and punctuation

Are not single words
in any language,
slang or dialect

Are not based on personal
information, names of
family, etc.

BAD PASSWORDS

Contain less than 10 characters

Can be found in a dictionary
(in any language)

Are predictable: names of
family, pets, friends, birthdays,
etc.

Use word or number patterns
(say no to Fibonacci!)

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Social media is a great tool for staying in touch with friends and family. But keep in mind that it isn't truly private by following these tips:

- If you wouldn't say it in person, don't say it online
- Don't put up any work information or sensitive personal details
- Lockdown your privacy settings so only people you know and trust can see your posts
- Log out when you're finished (If you lose your device your accounts can't be easily accessed)
- Use different passwords for each of your accounts (e.g. Facebook, Twitter)

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