



Guidelines for Selecting a Room for Fall 2020 Semester

These guidelines govern the room selection process for the residence halls, apartments, and townhouses for the 2020-21 academic year. If you have any questions, please contact the Student Life Office on the first floor of HMSC. Office hours: Monday-Friday, 8:00 am-5:00 pm.

NINE STEPS TO REGISTER FOR HOUSING

HOUSING WILL BE DONE ONLINE THROUGH A SITE CALLED “eRezLife”. The procedures below MUST be followed to be eligible to select housing. Log into the housing site (<https://thiel.erezlife.com/>) to find detailed instructions and complete online steps.

Completing the more time-consuming steps early makes housing selection on March 23-April 2 less stressful so students have more time to focus on preparing for finals.

1. **February 24-March 12:** Complete your housing application. There is **no cost** to complete this step. Also, **complete your application by March 12 and get \$50 off your housing deposit later if you give Student Accounts a printed copy of your application receipt.** Please see detailed instructions on the housing site at Resources > **Thiel Online Housing Selection Instructions.**
2. **March 13-19:** Set up Roommate Groups online. Detailed instructions are on the housing site at Resources > **Creating a Roommate Group.**
3. **March 13-19:** Complete your Housing Overview by reviewing your options and marking your favorites online. Detailed instructions are on the housing site at Resources > **Fast Favorites-Choosing Your Housing.**
4. **February 24-March 20:** Contact Student Accounts in Roth Hall. *Assure your account is in order so you can register for classes*
5. **March 9-23:** Meet with your advisor about classes for Fall 2020
6. **February 24-April 2:** Check your account balance on Self-Service. **Your account must be paid in full with the STUDENT ACCOUNTS OFFICE (first floor of Roth Hall) to qualify to select Premium Housing (private rooms, apartments, or townhouses).**
7. **March 9-20: REGISTER FOR CLASSES! Pre-registration dates are:**
 - ⇒ **DHI** – March 9
 - ⇒ **Seniors** – March 10
 - ⇒ **Juniors** – March 12
 - ⇒ **Sophomores** – March 16
 - ⇒ **Freshman & All Others** – March 18
8. **BEFORE MAR 19:** Pay \$100 room deposit to Student Accounts Office (first floor of Roth Hall) by **March 19** (refundable until June 30, 2020). Deposit will be credited to your room fee for the fall semester. **Get \$50 off your deposit IF you provide Student Accounts with a printed copy of your application receipt showing a submission date of March 12, 2020 or earlier.**
9. **MAR 23-APR 2:** Log in and **SELECT YOUR HOUSING!** *ALL of the above must be completed at least 24 hours before your selection date.* Detailed instructions for this last step are on the housing site at Resources > **Fast Favorites-Choosing Your Housing.** Selection dates are listed on the next page.

ONLINE HOUSING SELECTION TIMELINE

Room selection times are based on class year. If your class year is listed incorrectly, please contact Academic Records to have your class year corrected and then notify the Student Life Office. **If your intended roommate has a higher class rank, he/she may choose you as a roommate and you will need to “confirm” that reservation online (watch your Thiel email for notifications).**

Login Times by Earned Credits

(CREDITS EARNED THROUGH DEC. 2019)

Current Seniors/“Super Seniors” (88+)	March 23 - 24
Current Juniors (58-87 credits)	March 25 - 26
Current Sophomores (26-57 credits)	March 30 - 31
Current Freshman and all others (25 or less)	April 1 - 2

CAN WE BLOCK A FLOOR OR WING?

Groups desiring to live together in a designated area (Greeks, clubs, learning communities and/or organizations, etc.) may apply for **THEME HOUSING**. Applications and specific information is available in the Office of Student Life beginning in February. Placement rosters must be submitted by **March 12, 2020**.

Residence Life staff will provide instructions for theme housing applications at student meetings in February. ALL theme house groups must turn in their placement rosters by March 12, 2020. Students planning to live in theme housing do NOT select housing BUT MUST COMPLETE THE HOUSING APPLICATION (Step 1) online to qualify for theme housing.

WHAT ARE MY HOUSING OPTIONS?

Thiel College offers three housing options for students—theme housing (through a special application in advance and includes Greeks, clubs, learning communities and organizations), apartments or townhouses, and residence halls. All residence halls are co-ed; single sex by floor or wing. Apartments and townhouses are co-ed by building but not by unit. You can find full descriptions of these options by going to <https://thiel.erezlife.com/resources/>.

Freshman: Florence West, Sawhill, and Hodge Hall are available to new students only.

Upperclassmen: Apartments and townhouses, theme houses, Bane Hall, and Stewart Hall are available for Fall 2020 to upper class students.

Graduate Students: Apartments on the top floor of College Avenue Apartments are available to graduate students first.

Note: You must fill the minimum number of assigned beds in an apartment or townhouse or you risk losing the space. Be sure all roommate groups are set up and approved online ahead of time to assure premium selections are secured.

Students seeking apartments, townhouses or private rooms who do not manage to obtain the space they want during online selection should email the Housing Coordinator (dmazur@thiel.edu) and ask to be added to the waiting list for that space. As spaces become available, those on the waiting list will be notified by the Student Life Office and have the opportunity to accept the space.

PRIVATE ROOMS

*Private room availability is limited. Those with a medical need for a private room have first priority. All medical housing accommodation requests must be made through the Disability Resource Center (https://www.thiel.edu/campus_life/campus-resources/disability-services, Liza Schaefer - 724-589-2063).

Students seeking a private room without medical documentation must contact the Housing Coordinator via email (dmazur@thiel.edu) and ask to be added to the Private Room Waiting List. Private rooms will not be awarded until after the following criteria are met:

1. Space availability has been determined after incoming students have been housed. This will occur at the end of July or beginning of August
2. The student must request a private room by emailing the Housing Coordinator (dmazur@thiel.edu).
3. Student must be approved for premium housing by the Student Accounts Office.

All other students will be paired with a roommate.

ROOM CHANGES

If a student's roommate does not move in for the semester or leaves within the first few weeks, the student will be matched with another roommate. If the student would prefer to choose their own roommate or keep their room as private, they must indicate their preference to the Housing Coordinator by submitting a change request form on the housing site. Private room requests will remain subject to the criteria listed above. **Students enjoying the privilege of a private room must pay the private room charge.**

A room change request period will be held at the beginning of each semester. Room changes require prior approval by the Housing Coordinator and Residence Life staff. Unauthorized room changes will result in a fine of \$25.00 per day. If you have any questions regarding the above, contact the Office of Student Life or consult your Student Handbook for room change guidelines and fees.

***THIEL COLLEGE RESERVES THE RIGHT TO ASSIGN ROOMS AND ROOMMATES AND EXPECTS ALL STUDENTS TO RESPECT PROPERTY AND FURNISHINGS. IF YOU DO NOT CHOOSE A ROOMMATE AND DO NOT WISH TO PAY FOR A PRIVATE ROOM, THE OFFICE OF STUDENT LIFE WILL ASSIST YOU IN FINDING A ROOMMATE.

SUMMER HOUSING

Summer housing will be available on a first-come, first-serve, space available basis. Housing is **ONLY available to students registered for summer classes and/or working on campus** during summer months. Cost will be \$100 per week. If you are employed on campus for the summer (a minimum of 20 hours per week), housing cost will be \$50 per week. Cost WILL INCLUDE 5 lunches per week (M-F) when offices are open. Contact the Office of Student Life, HMSC, for housing assignment. **The deadline to sign up for Summer Housing is Wednesday, April 15, 2020!**

ADDITIONAL INFORMATION

Contact Diana Mazur at dmazur@thiel.edu, or Bob Phillips at rphillips@thiel.edu. Office hours are 8:00-5:00. You may also refer to your Student Handbook.

HOUSING COST SUMMARY FOR 2020-2021

All costs are PER STUDENT

Residence Halls

A limited number of private rooms are available in each residence hall.

RESIDENCE HALLS			
Description	# of Occupants	Cost Per Person Per Year	Cost per Person Per Semester
Hodge, Sawhill, Florence West, Bane (not including theme members), & Stewart	2	\$6,748.00	\$3,374.00
	1	\$9,050.00	\$4,525.00

THEME HOUSES			
House	Level One Occupancy \$7100 per year \$3550 per semester	Level Two Occupancy \$8580 per year \$4290 per semester	Level One Occupancy \$10,824 per year \$5412 per semester
Bane Lower East	23-28 students	18-22 students	15-21 students
Bane Lower West	16-20 students	13-15 students	10-12 students
House 42	13-15 students	11-12 students	9-10 students
House 58	16 students	13-15 students	10-12 students
House 60	7 students	6 students	5 students
House 62	7 students	6 students	5 students
House 66	7-8 students	6 students	5 students
House 121	6 students	5 students	4 students

Premium Housing Options

The minimum number of occupants listed below are required to keep each unit.

DAVIS SQUARE APARTMENTS			
Description	# of Occupants	Cost Per Person Per Year	Cost per Person Per Semester
1-Bedroom	2	\$8,580.00	\$4,290.00
1-Bedroom	1	\$10,316.00	\$5,158.00
2-Bedroom	3	\$8,580.00	\$4,290.00
2-Bedroom	2	\$10,316.00	\$5,158.00

COLLEGE AVENUE APARTMENTS			
Description	# of Occupants	Cost Per Person Per Year	Cost per Person Per Semester
Efficiency/Studio	2	\$8,040.00	\$4,020.00
Efficiency/Studio	1	\$9,520.00	\$4,760.00
1-Bedroom	2	\$8,580.00	\$4,290.00
1-Bedroom	1	\$10,316.00	\$5,158.00
2-Bedroom	4	\$8,580.00	\$4,290.00
2-Bedroom	3	\$9,190.00	\$4,595.00
2-Bedroom	2	\$10,824.00	\$5,412.00

TOWNHOUSES			
Description	# of Occupants	Cost Per Person Per Year	Cost per Person Per Semester
All units	5	\$9,190.00	\$4,595.00
All units	4	\$10,316.00	\$5,158.00
All units	3	\$13,734.00	\$6,867.00

