

THIEL

C O L L E G E

AUTHORIZATION FOR DIRECT DEPOSIT

Effective _____, 20_____, I authorize Thiel
Date

College to establish direct deposit of my net pay to the savings and/or checking account(s) indicated on the attached voided check. I understand that I will receive a paycheck for the first pay cycle following submission of this Authorization, while the direct deposit process is established. I also understand that such direct deposit will be made on each succeeding payday, and that changes to the Institution or the Account will only be made upon my submission of a new Authorization reflecting such changes.

_____ Checking

_____ Savings

Name _____
Please Print

Thiel ID # _____

Signature _____

Date _____

***Please attached a voided check to ensure correct processing of routing and account numbers.**

For Payroll Use Only:

Date Received _____

Set-Up _____

Confirm: _____