

4 YEAR CAREER SUCCESS GUIDE

PHASE 2

ENVISION



Learn

- ☐ Participate in Career Coaching/Peer Coaching offered by the Career Development Center
- ☐ Talk with faculty, advisor, coaches, or others about your choice of major and future career goals
- ☐ Complete Focus 2 or other career assessments (*if undecided*)
- ☐ Take elective courses to explore other interests/areas of study
- ☐ Continue to learn & start developing STOPS (NACE)

Prepare

- ☐ Solidify choice of major/field of study & declare possible minors
- ☐ Set at least 2 career related goals & begin planning for opportunities
- ☐ Research jobs and their requirements in your field of study
- ☐ Create/update resume for all work, internship, and campus experiences
- ☐ Develop cover letter
- ☐ Consider research opportunities
- ☐ Begin to develop interview skills & participate in mock interviewing
- ☐ Monitor your social media presence

Engage

- ☐ Attend Majors & Minors Fair
- ☐ Learn about Experiential Learning Opportunities/Internships
- ☐ Explore and plan for study abroad opportunities
- ☐ Research graduate school programs & their requirements
- ☐ Update Handshake Account
- ☐ Join & actively participate in athletics/clubs/other campus organizations
- ☐ Pursue student employment/summer job in alignment with major
- ☐ Search, apply and secure internship (*summer*)
- ☐ Attend an in person or virtual Job, Internship and Graduate School Fair

Network

- ☐ Create LinkedIn Profile and begin building alumni and personal connections
- ☐ Attend Homecoming Career Conversation Panels & other alumni events
- ☐ Meet with on campus recruiters/tablings