

# CAREER DEVELOPMENT CENTER

## At-A-Glance

### WHAT WE DO:

The Career Development Center partners with faculty, staff, employers, community members, and alumni to provide support and education to students. We help students assess their skills and interests, explore their career options and select their major. Students will gain valuable experience through internships, shadowing, mentoring, research and other opportunities. We empower students to have life-long career planning and job search skills to stay competitive in the always changing job markets.

### HOW WE HELP STUDENTS:

- Assess their skills, values, and interests and build NACE career readiness competencies
- Create competitive career related documents (*resume/CV, cover letter, personal statement*)
- Cultivate effective job search and interview skills
- Find meaningful experiential learning opportunities/student employment
- Search and apply to graduate schools
- Develop alumni, faculty, staff and employer connections and build professional networks
- Set and achieve career goals
- Reflect on experiences and articulate how they will be used in their future careers
- Learn about life after Thiel

### RESOURCES:



- Career Development Center Website:

<https://www.thiel.edu/academics/career-development-center>

- Four Year Career Success Guide

- Handshake (*Launch your career*)

<https://joinhandshake.com/>

- Focus 2: (*career planning, assessment*)

<https://www.focus2career.com/Portal/Login.cfm?SID=1513>

- NACE Career Readiness Competencies:

[nace-career-readiness-competencies-apr-2021-poster-cropmarks.pdf](https://www.nace.edu/media/123456/nace-career-readiness-competencies-apr-2021-poster-cropmarks.pdf)

- Moodle Student Resource Lounge: (*resources for students*)

<http://moodle.thiel.edu/>

- Simon's Closet

<https://www.thiel.edu/academics/career-development-center/simons-closet>

Social Media:



<https://www.facebook.com/TCCareerDevelopmentCenter>



[https://www.instagram.com/career\\_developmenttc/](https://www.instagram.com/career_developmenttc/)



<https://www.linkedin.com/company/career-development-center-thiel-college>

**Office Hours** (*First Floor, HMSC*) :

**Monday-Thursday:** 8:00 a.m. - 5:00 p.m. & **Friday:** 8:00 a.m. - 4:30 p.m.

**Drop-In Hours with Career Peer Coaches** (*hours vary by semester*)

Schedule your appointment today! <https://joinhandshake.com/>



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COLLEGE