Recordkeeping

A. Thiel College will maintain records that relate directly to applications, proposals, and proposed changes in ongoing activities reviewed and approved by Thiel College’s IACUC for the duration of the activity and for an additional three years after completion of the activity. All records shall be accessible for inspection and copying by authorized Office of Laboratory Animal Welfare (OLAW) or other U.S. Public Health Service representatives at reasonable times and in a reasonable manner.

B. Thiel College will maintain for at least three years:

1. A copy of the Institutional Assurance and any modifications thereto, as approved by PHS.
2. Minutes of IACUC meetings, including records of attendance, activities of the committee, and committee deliberations.
3. Records of Animal Use Protocol Applications and proposed significant changes in the care and use of animals and whether IACUC approval was given or withheld.
4. Records of semiannual IACUC reports and recommendations as forwarded to the President.